



## Privacy collection statement – 25 February 2021

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Rural Aid Ltd (ABN 29 605 783 597) (**we, us or our**) may collect, use, and disclose various personal information about you, including your name, gender, address, phone number, email address, any personal information submitted in an employment or volunteer application, bank account and credit card details, place and type of business, property name and property details, type of farm, property identification code, and other information relevant to providing you with the goods and services you are, or someone else you know is, seeking. We may also collect information through the use of our digital platforms including user preferences, 'cookie' information, and geographical location. If you are an employment or volunteer applicant, employee or volunteer, or a recipient of counselling services, we may collect sensitive information (as defined in the *Privacy Act 1988* (Cth)) about you during the application process and during your engagement with us.

Where possible, we will collect your personal information directly from you through the use of any of our standard forms, when you sign up to receive our email or other communications, using our website or social media accounts, registering for an event, applying to hold a fundraising event, applying for assistance, applying for an employment or volunteer position, via email, via our website or social media channels, or through a telephone conversation with you.

Generally speaking, we collect and use your personal information for the purposes of providing goods and services or information to you or someone you know, facilitating our internal business operations (including assessing employment applications and maintaining employment records), and facilitating your provision of a donation or other support. Further information can be found in our privacy policy, available at [www.ruralaid.org.au/privacy-policy/](http://www.ruralaid.org.au/privacy-policy/)

If you choose not to provide us with your personal information, or it's incomplete or inaccurate, we may not be able to provide you with the goods and services or information you are seeking, assess your employment or volunteer application, or continue with your employment or volunteer engagement.

We may disclose your personal information to our employees, contractors, related affiliates and third parties who assist us in operating our business, or as otherwise required or authorised by law. Our third party service providers are too numerous to list, and they change from time to time. They may be located overseas in countries such as the United States of America. You consent to this overseas disclosure and agree that by providing that consent, APP 8.1 under the *Privacy Act 1988* (Cth) no longer applies. APP 8.1 requires entities to take such steps as are reasonable in the circumstances to ensure that the overseas recipient does not breach the APPs in relation to the information.

More detailed information about the way we use, disclose and secure your personal information, how you can access and correct that information, and how you can make a complaint about a breach of the Australian Privacy Principles can be found in our privacy policy, available at [www.ruralaid.org.au/privacy-policy/](http://www.ruralaid.org.au/privacy-policy/) or by contacting us at:

Street address: PO Box 1342, Sunnybank Hills, Queensland 4109

Email address: [contact@ruralaid.org.au](mailto:contact@ruralaid.org.au)

Telephone: 1300 327 624 or 07 3054 5979

Website: [www.ruralaid.org.au](http://www.ruralaid.org.au)

## Version Control

Date	Version description
20 February 2020	Version 1.0 Privacy Collection Statement adopted
25 February 2021	Version 2.0 Privacy Collection Statement reviewed and readopted without amendment